



Please ask for Amanda Clayton
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The Chair and Members of Enterprise
and Wellbeing Scrutiny Committee

30 March 2022

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on THURSDAY, 7 APRIL 2022 at 5.00 pm in Committee Room 1, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
2. Apologies for Absence
3. Deputy Leader - Skills Action Plan Refresh

To support the refresh of the Skills Action Plan, committee members will be provided with a progress update on the Skills Action Plan and skills elements of the Economic Recovery Plan, followed by a workshop discussion about future skills priorities for Chesterfield.

Questions:

- What should be the key priorities in the refreshed Skills Action Plan?
- What is the role of the council in delivery of skills & employment activity and where can we add most value?

[Chesterfield Skills Action Plan 2017 - 2020](#)

4. Scrutiny Monitoring (Pages 3 - 8)
5. Forward Plan

The latest version of the Forward Plan of Key Decisions 1 April, 2022 to 31 July, 2022 is available via the link below;

[Forward Plan](#)

6. Work Programme for the Enterprise and Wellbeing Scrutiny Committee (Pages 9 - 10)
7. Minutes (Pages 11 - 14)

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page 3 CCO1	Statutory Crime & Disorder Scrutiny Ctte	CCO 29.09.11 (Min. No. 44)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
CCO2	Visitor Economy	CCO 03.02.22 (Min. No.	<p>Visitor Economy SPG report approved by CCO 03.02.22, recommending:</p> <ol style="list-style-type: none"> 1. That the findings of the scrutiny project group be considered by Cabinet alongside consideration of the visitor economy strategy and action plan. 2. That subject to the approval of the strategy and action plan by full council on 23 February, 2022, an update on the delivery of the action plan be reported to the CC&O 	12 months wef. 03.02.22	Update requested in line with recommendations in February 2023	

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			Scrutiny Committee after the strategy has been in place for 12 months to allow scrutiny to review the progress made.			

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EW6 Page 5	Skills	EW 05.02.19 (Min. No 48) Cabinet 26.02.19 (Min. No 110)	Skills SPG report approved by Enterprise and Wellbeing 05.02.19 Cabinet Response: <ol style="list-style-type: none"> 1. That the Cabinet thanks the Enterprise and Wellbeing Scrutiny Committee for the report which highlights an important area of work for the Council and reflects our commitment to driving skills development in the Borough through our support of the Skills Action Plan and continued engagement with key partners and stakeholders. 2. That the Cabinet notes and endorses the recommendations, and acknowledges that the recommendations can be accommodated within the normal work programme and through partners. 3. That the decision to co-fund the Enterprise Co-ordinator post be deferred for consideration as a 	Monitoring Action is being developed in consultation with senior officers to identify target dates for completion.	Progress reported to E&W – 4.02.21. Skills Action Plan work to start 07.04.22	

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			<p>growth request as part of the budget setting process for 2020/21. The Cabinet recognises the positive impact of the Enterprise Co-ordinator for Chesterfield and that this is currently co-funded for 2 years until 2019/20.</p> <p>See SPG Report for recommendations.</p>			
EW8 Page 6	Parks and Open Spaces and Play Strategies	EW 14.10.21 (Min. No. 16)	<p><i>Committee Resolutions:</i></p> <ol style="list-style-type: none"> <i>1. That the feedback provided by the committee be submitted as part of the public consultation process</i> <i>2. That a further update be brought to the committee to demonstrate how the consultation feedback has influenced the final versions of the strategies.</i> <i>3. That the committee undertake a monitoring role, particularly at the implementation stage of the process.</i> 	Ongoing	Consultation on the draft strategies took place 14.10.21. Feedback was submitted to officers. The final versions due to be presented to Cabinet 22.02.22	

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OP8 Page 7	HS2	<p>OPSF 11.09.18</p> <p>Cabinet 23.10.18 (Min. No. 48)</p>	<p>Cabinet Response:</p> <ol style="list-style-type: none"> 1. That the Cabinet thanks the Overview and Performance Scrutiny Forum for the first class work that has been taken forward in looking at how the Council is preparing for HS2 and, in particular, for the Forum's efforts in broadening and deepening the understanding of Council Members of the subject matter. 2. That Cabinet notes and endorses the recommendations of the Overview and Performance Scrutiny Forum. 3. That Cabinet endorses, in particular, the Forum's recommendation to establish a new Skills Scrutiny Project group and resolves to defer to the Overview and Performance Scrutiny Forum further consideration of the merit of establishing new Scrutiny Project Groups to look at particular aspects of HS2 as part of the future work 	Following Parliament's consideration of the Hybrid Bill	<p>Recommendations approved by Cabinet 23.10.18</p> <p>Monitoring update considered by OPSF - 19.03.19 and 27.02.22.</p>	<p>Monitor after Hybrid Bill has been taken to Parliament.</p> <p>Update from the Leader requested for second half of 2022/23 OSC work programme.</p>

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			programming discussions. See SPG Report for recommendations.			
<p>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed). * Note recommendation wording may be abridged.</p>						

WORK PROGRAMME: ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE ON 10 FEBRUARY 2022

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
1	15.07.21	Social Housing White Paper	Requested initial overview from which scrutiny members can identify threads for further scrutiny review and input during the year. Further detail on white paper expected in 2022 and beyond and additional briefings would be provided as and when the information became available.	Annual Scrutiny Work Programme 2021	Housing
2	14.10.21	Parks and Open Spaces and Play Strategies	Consultation exercise was carried out following public consultation. Added to monitoring schedule.	Annual Scrutiny Work Programme 2021	Health & Wellbeing
3	02.12.21	Apprenticeships outside CBC	Full update was given on the impact of the pandemic. A review of the Skills Action Plan was due early 2022 and it was suggested that scrutiny be involved in this process starting with a briefing session in the new year.	Annual Scrutiny Work Programme 2021	Deputy Leader of the Council
4.	10.02.22	Private Sector Housing	Full update was provided on the Private Sector Housing Team and its work. Request was made for assistance with the development of a number of new policies to be included in next year's programme.	Annual Scrutiny Work Programme 2021	Housing

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
5	07.04.22	Skills Action Plan Refresh			
Scrutiny Project Groups (SPG) :					
Items Pending Reschedule or Removal:					
5	TBC	Commercialisation Strategy	It is proposed that the future input of scrutiny committee is planned as part of the OD programme development and implementation	<i>Annual Scrutiny Work Programme 2019</i>	<i>Housing</i>
New Business Items Proposed:					

Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be included in the work programme. *[KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed. KD = Forward Plan Key Decision].*

ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE**Thursday, 10th February, 2022**

Present:-

Councillor Flood (Chair)

Councillors	Caulfield	Councillors	Snowdon
	Coy		Brittain
	Hollingworth		

*Matters dealt with under the Delegation Scheme

24 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations of interest were received.

25 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Barry Dyke and Liz Cook, Service Director for Housing.

26 CABINET MEMBER FOR HOUSING - PRIVATE SECTOR HOUSING UPDATE

The Private Sector Housing Manager presented a report to the committee updating them on the progress of the team since the last scrutiny review in July 2019.

The committee heard that a stock condition survey in 2019 found 16% of Chesterfield residents were living in private rented accommodation and approximately 26% of those properties failed to meet decency standards. Private sector housing formed part of the Council's overarching Housing Strategy which aimed to ensure that anyone wanting to live in Chesterfield could live in a quality home they could afford.

In order to successfully prosecute landlords that failed to meet the required standards, it was acknowledged that more resource was needed in the enforcement team. A Senior Environmental Health Officer (EHO) had been recruited and would deal with the more complicated cases and associated legal obligations. A second position, that of an additional EHO, had not yet been filled but the role had been reviewed as part of the overall Housing restructure and it was hoped that this would attract internal applications.

The team had been working on a number of policies designed to reflect new legislation and bolster existing enforcement tools. The policies would enable the team to take appropriate action against landlords in relation to poor private rental properties and also to give clear guidance to landlords and tenants.

The Private Sector Housing Manager gave an overview of the draft policies and the and the key points for consideration as follows;

Energy Performance Certificate (EPC) Policy

- The policy set out options available to landlords, to ensure they were compliant with the legislation which had been delegated down from Derbyshire County Council Trading Standards.
- It listed the benefits of improving the energy efficiency of homes.
- It detailed the Council's ability to enforce financial penalties for non-compliance.

Fees and Charges Policy

- The current fees and charges were introduced in 2019 and were due to be reviewed.
- Any charges would need to reflect current resourcing costs.
- The Council was keen to ensure transparency and fairness

House of Multiple Occupation (HMO) Amenities and Space Standards

- The policy would set out the minimum amenity and space standards of HMOs in order to protect tenants and ensure that national standards were adhered to.
- Authorities had been given the option to set their own standards locally and it was important that these should avoid exposing the Council to any legal challenge.

Park Homes

- There was a requirement for two new policies relating to Park Homes; one to review and revise the fees and charges and a second to introduce an assessment for park home site owners, to determine whether they were fit and proper persons.

The Private Sector Housing Officer welcomed the opportunity to work with scrutiny on the policy reviews in order to secure the best possible outcomes. Discussion took place around some of the key issues relating to these policies and it was agreed to circulate information to the committee on; the current enforcement policy, a definition of non-decent properties and a list of the 29 separate hazards that properties are assessed for.

RESOLVED –

1. That the report be noted.
2. That a review of the new Private Sector Housing policies be added to the work programme for 2022/23.

27 SCRUTINY MONITORING

The Committee considered the Scrutiny recommendations monitoring schedule.

An update was provided on the site of the former Queen's Park Sports Centre and the committee acknowledged the difficulties in providing detailed statistics due to the pandemic.

RESOLVED -

1. That the Scrutiny monitoring schedule be noted.
2. That the monitoring of the site of the former Queen's Park Centre be concluded and removed from the monitoring schedule.

28 FORWARD PLAN

The Forward Plan for the four month period 1 March, 2022 to 30 June, 2022 was presented for information.

RESOLVED –

That the Forward Plan be noted.

29 WORK PROGRAMME FOR THE ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

The 2021/22 Work Programme for the Enterprise and Wellbeing Scrutiny Committee was reported for information.

RESOLVED –

That the work programme be noted and updated to include the decisions of the current meeting.

30 MINUTES

RESOLVED –

The Minutes of the meeting of the Enterprise and Wellbeing Scrutiny Committee held on 2 December, 2021 were approved as a correct record and signed by the Chair.

